

Northwest Kilmarnock Bowling Club (The Club) CCTV Privacy Notice

Introduction

This privacy notice explains how The Club uses your data when captured on CCTV.

The Club has CCTV in operation. CCTV will capture images in real time wherever the cameras are pointed. These cameras may capture footage of you whilst you are on the premises. Cameras have been situated both inside and outside the buildings. There are signs in place to inform you that cameras are in use.

Who will be using your data?

The Club will be the data controller for the data that is gathered by us.

What personal data do we use?

Static and moving images of people.

What types of special category personal data do we need from you?

We do not deliberately set out to capture any special category personal data. However, cameras may incidentally record information which falls within these categories. Additionally, footage cameras may be used as evidence regarding criminal offences or related security measures.

Why do we use your data?

to ensure the health and safety of members, staff, and visitors to the Club to detect, prevent or reduce the incidence of crime
to prevent and respond effectively to all forms of possible disorder
to reduce the fear of crime
to create a safer environment
to provide emergency services assistance
to assist with health and safety and other serious occurrences, including employment issues, where appropriate to do so
for the defence of the Club or its employees with regards to legal or insurance claims
for the effective management of the functions of the Club

What legal reasons allow us to use your data in this way?

Our legal basis for processing your personal data is:

that it is necessary to meet a legal obligation
that it is necessary to perform tasks in the public interest
that we have a legitimate interest in processing this information

Our basis for processing special category persona data is:

there is a substantial public interest in processing this information, for the purposes of detecting and preventing crime

Who may we share your data with or receive it from?

Sometimes we need to share your information with others. We will only do this when it is necessary, or if we are required to do so by law. We do not plan to share it with anyone else or use it for anything else. When it is necessary, we may disclose footage to specific organisations.

We may be asked to provide footage to assist the police with any criminal damage or their investigations. We may also be asked for footage from insurance companies should there be an incident involving car accidents or damage to cars parked on the Club premises.

However, there is no planned regular or scheduled sharing of CCTV footage with any external organisation. Should this situation change, this privacy notice will be updated and reissued, to keep you fully aware of how the Club plans to use CCTV footage which you may be captured in.

CCTV footage will only be processed internally by the Club members who are authorised to do so.

How long is your data kept for?

This information is held in accordance with the Club's CCTV Policy – this is for a period not normally exceeding 30 days.

What rights do you have over this use of your data?

to be informed about how we use your data
to access a copy of your data that we process
to have us rectify or correct your data that we process to restrict our processing of your personal data
to object to the use of your data to have your personal data erased
to withdraw your consent (if it is the legal reason why we use your data)

Some of these rights are subject to exceptions. Please refer to the Club's CCTV Policy for further details.

Contact the Data Protection Lead:

If you have any concerns about how the Club is using your data, you can contact the Club's Data Protection Lead, Bob McChristie, by email to:

bob.nwkbcc@gmail.com

Contact details of the Information Commissioner's Office:

If you are unhappy with how your data has been processed by the Club or feel your data protection rights have been breached, you have the right to complain to the Information Commissioner's Office at: www.ico.org.uk